

FORM 37A

Rule 37.04(2)(a)

NOTICE OF APPEAL

IN THE LOCAL COURT
AT _____

Claim No. _____

In the matter of an appeal under
Section _____

BETWEEN

Appellant

and

Respondent

TO THE *RESPONDENT/FIRST RESPONDENT*
*AND TO THE SECOND RESPONDENT

The appellant appeals against the following decision:

The date of order or decision: _____

Grounds of appeal:

IF YOU INTEND TO DEFEND this appeal **YOU MUST, NOT LATER THAN 7 DAYS** after being served with this notice —

- (a) file a notice of appearance in accordance with Form 37B with a Registrar of the Local Court at _____; and
- (b) serve a copy on the appellant.

IF YOU DO NOT file and serve a notice of appearance, the Court may make the orders it considers appropriate.

Appellant's signature

A prehearing conference has been listed to take place at the Court at _____ at _____ a.m./p.m. on _____ or as soon afterwards as the business of the Court allows.

All parties must attend the prehearing conference. A party may attend —

- (a) in person;
- (b) by an agent authorised in writing by the party; or
- (c) by a legal practitioner.

With the leave of the Court, a party may attend —

- (a) in the case of a corporation — by an officer or employee of the corporation;
- (b) in the case of a firm — by a partner or employee of the firm;
- (c) by an articled clerk; or
- (d) by some other person.

A person attending a conference may be accompanied by a legal representative.

If an appellant fails to attend, the Court may dismiss the appeal or make the orders it considers appropriate. If a respondent fails to attend, the Court may hear the appeal if satisfied that this notice was properly served on the respondent. A party who is unable to attend should contact a Registrar of the Local Court. A Registrar may give you leave to attend by teleconferencing.

Filed: _____

Registrar

Do not ignore this notice. If you do not understand this notice or need help contact a Registrar of the Local Court, a legal practitioner or your local legal aid office.

1. This notice of appeal was filed —
*by the appellant in person.
*for the appellant by - _____ of _____,
legal practitioner(s), of _____

2. The address of the appellant is —

3. The address for service of the appellant is —

4. The address of the respondent is —

* Delete if inapplicable.
